

**NOTICE OF REGULAR MEETING  
SAINT DAVID FIRE DISTRICT**

Under **A.R.S. 38-431.02** notice is hereby given to the members of the Saint David Fire District Board and to the general public that the Board will hold a **REGULAR** meeting open to the public on \_\_\_\_\_, beginning at \_\_\_\_\_ at the \_\_\_\_\_, **St David, AZ 85630.**

**OPENING OF THE MEETING**

- A. Call to Order**
- B. Roll Call**
- C. Adoption of the Agenda**

The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda to conduct business efficiently.

Time: 7: 02

Katie Miller: **REMOTE**  
Jeff Grant: \_\_\_\_\_  
Robin Goodman: P  
M: K S: R Yea: 3 Nay: \_\_\_\_\_  
Carried: \_\_\_\_\_ Tabled: \_\_\_\_\_ Remove: \_\_\_\_\_

**CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken because of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

**APPROVAL OF THE MINUTES**

Review, discussion, and possible action regarding the Minutes of the \_\_\_\_\_, of the Regular Meeting.

M: K S: R Yea: 3 Nay: \_\_\_\_\_  
Carried: \_\_\_\_\_ Tabled: \_\_\_\_\_ Remove: \_\_\_\_\_

**REPORTS AND CORRESPONDENCE**

**A. Chief's Report**

Fire Chief Andrew Krebs will present a summary of recent administrative and operational activities at SDFD, including information regarding incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.

**B. Treasurer's Report**

Staff will provide a summary of the district's financial activities.

**OLD BUSINESS**

- A.**
- B.**
- C.**
- D.**
- E.**

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**NEW BUSINESS**

- A.**
- B.**
- C.**
- D.**
- F.**

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Carried: \_\_\_\_\_ Tabled: \_\_\_\_\_ Remove: \_\_\_\_\_

**E. Items for Future Meetings**

Work Sessions 9/9 10-2 Board meeting Thursday 25 worksession 10-10 board meeting 10-21

**ADJOURNMENT**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ for the regular meeting to be held of \_\_\_\_\_

work session nov

Time: \_\_\_\_\_ : \_\_\_\_\_

**GOVERNING BOARD OF THE SAINT DAVID FIRE DISTRICT**

\*Pursuant to A.R.S. §38-431.03 (A)(1), Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

## Overview

- Total of 30 calls recorded since last month, with 7 calls in the past month; significant incident involved a semi-trailer fire with 30,000 pounds of pecans requiring lengthy on-scene management.
- Tender 21 valve repairs completed; additional back plate replacement behind turbo needed due to oil leak with parts ordered and anticipated shipment timeline.
- Electronic water level system received incorrect parts; receiving the correct replacements to resolve operational issues.
- Personnel sharing agreement in progress with Sunset's fire agencies for separate billing; notable workforce involvement with Brittany, Josh, and Nicholas on external contracts.
- Positive training outcomes reported with a member progressing through Fire 1 and 2 training, achieving test scores between 80-96%, and two community members enrolled in a cost-effective EMT class.
- Approval secured for public surplus auction of Brush 2011 F550 and Engine 2011; electronic payment system now established for smoother transactions.
- Two Dell Toughbook laptops purchased for rescue and engine units to facilitate report writing on-site, enhancing efficiency.
- New tobacco-free policy expanded to restrict use at all district properties while in uniform, along with finalized wildland apparel policy for agency interactions.
- IRS tax payment rejected due to name mismatch causing late fee; equipment purchases for station heaters approved with installation donations from James Williams.
- HandTevy medication dosage application approved for \$3,960 to enhance personnel performance through weight-based dosage calculations and protocol guidance.

## Notes

### Meeting Administration (02:08 - 02:08)

- Meeting called to order at 7:02 with Jeff, Evan, and Katie present
- Motion to adopt agenda and approve previous meeting minutes passed unanimously

### Chief's Operations Report (02:08 - 02:08)

- 30 total calls since last month, with 7 calls this past month
- Major incident: Semi-trailer fire carrying 30,000 pounds of pecans, required 3-4 hours on scene with front loader assistance to remove cargo and address diesel spill
- One out-of-district call with no personnel available due to training commitments

### Equipment Status & Repairs (02:08 - 02:08)

- Tender 21 valve repairs completed, back plate replacement behind turbo needed due to oil leak, parts already ordered
- Electronic water level system received wrong parts (3 of 4), company shipping correct replacements

- Rescue 21 windshield replacement covered 100% by VFIs IO insurance, reimbursement expected within 10 business days

### **Personnel & Training (04:31 - 07:35)**

- Brittany, Josh, and Nicholas out on contracts with Wyland and other agencies
- Working on personnel sharing agreement with Sunset's Pierce, West, Silver, Sonoia fire for separate billing
- One member progressing through Fire 1 and 2 training with 80-96% test scores
- Two community members enrolled in EMT class program at lower cost than community college
- Chief attending Arizona State Fire School instructor course next week

### **Equipment Disposal & Technology Upgrades (06:10 - 07:35)**

- Paperwork completed for Brush 2011 F550 and Engine 2011 public surplus auction, electronic payment system setup
- Purchasing two Dell Toughbook laptops for rescue and engine units to eliminate dispatch contact needs and enable report writing at scenes

### **Community Engagement Events (07:35 - 07:35)**

- September: Presentation at San Diego School Metro class showcasing medical advancements
- September 23rd: National Night Out at Benson's Lines Park, 5:00-7:30 PM
- October 9th: Fire Prevention Day at schools, 8:00-11:00 AM with CCSO, HCI, Lifeline, and CCOM
- November 20th: High school priority event at stadium with multiple agencies, Line 21 catering

### **Policy Updates (09:00 - 11:12)**

- New tobacco-free and wildland apparel policies finalized and being sent to Vector Solutions for personnel acknowledgment
- Tobacco policy expanded to include no use at any district properties while in uniform
- Apparel policy requires permission for wearing district gear when working with other agencies

### **Financial Matters (11:12 - 15:16)**

- IRS tax payment rejected due to name mismatch between QuickBooks and bank records, required rewrite with late fee
- Station heaters approved with James Williams donating installation labor, district purchasing equipment for approximately \$1,600

### **New Technology Adoption (16:54 - 18:57)**

- HandTevy medication dosage app approved for \$3,960 (reduced from \$6,300) using COVID funds
- System will provide weight-based medication calculations and protocol guidance for all personnel

#### □ Meeting Schedule Changes (25:23 - 33:41)

- Work session scheduled for September 9th, 10:00 AM-2:00 PM
- September board meeting moved to September 25th due to EMT class conflicts
- October work session: October 10th, 10:00 AM-2:00 PM
- October board meeting: October 21st, 7:00 PM
- November work session: November 14th, 10:00 AM-2:00 PM
- November board meeting: November 25th, 7:00 PM
- Christmas party scheduled for December 20th at 5:00 PM with potluck format

#### Action items

##### Alex Pope

- Complete paperwork for public surplus auction posting of Brush 2011 and Engine 2011 by tomorrow (06:10)
- Send new tobacco and wildland apparel policies to Vector Solutions for personnel acknowledgment (09:00)
- Purchase two Dell Toughbook laptops for rescue and engine units (07:35)
- Attend Arizona State Fire School instructor course next week (07:35)
- Work with Jeff to build HandTevy medication dosage system with protocols (21:43)
- Coordinate with James Williams for station heater installation (15:16)

##### Jeff

- Review copies of new tobacco and wildland apparel policies (09:00)
- Collaborate with Alex on building HandTevy medication system protocols (21:43)
- Attend scheduled work sessions and board meetings at new dates (25:23)

##### Unassigned

- Purchase station heater equipment for approximately \$1,600 for James Williams installation (15:16)
- Implement HandTevy medication dosage system for \$3,960 using COVID funds (18:57)
- Finalize personnel sharing agreement with other fire agencies for separate billing (04:31)
- Complete SOG guidelines development during upcoming work sessions (15:16)