

**NOTICE OF REGULAR MEETING
SAINT DAVID FIRE DISTRICT**

Under **A.R.S. 38-431.02** notice is hereby given to the members of the Saint David Fire District Board and to the general public that the Board will hold a **REGULAR** meeting open to the public on November 25, 2025, beginning at 05:00 pm at the **Cowboy Church, 106 S Lee Street St David, AZ 85630.**

OPENING OF THE MEETING

- A. Call to Order**
- B. Roll Call**
- C. Adoption of the Agenda**

The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda to conduct business efficiently.

Time: 7:05

Katie Miller: P
Jeff Grant: P
Robin Goodman: __
M: K S: J Year: 2 Nay: __
Carried: Y Tabled: __ Remove: __

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken because of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

APPROVAL OF THE MINUTES

Review, discussion, and possible action regarding the Minutes of the October 21, 2025, of the Regular Meeting.

M: K S: L Year: 2 Nay: __
Carried: Y Tabled: __ Remove: __

REPORTS AND CORRESPONDENCE

A. Chief's Report

Fire Chief Andrew Krebs will present a summary of recent administrative and operational activities at SDFD, including information regarding incident response, training, vehicle and facility maintenance, legislative issues, and/or other relevant topics.

B. Treasurer's Report

Staff will provide a summary of the district's financial activities.

OLD BUSINESS

- A.
- B.
- C.
- D.
- E.

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NEW BUSINESS

A. AEMT Training

Review and possible action sending personnel to an AEMT class

- B.
- C.
- D.
- F.

**E. Items for Future Meetings
WILD LAND ACADEMY**

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ADJOURNMENT

Dated this 24 day of November 24, 2025 for the regular meeting to be held on November 25, 2025

Time: __ : __

GOVERNING BOARD OF THE SAINT DAVID FIRE DISTRICT

*Pursuant to A.R.S. §38-431.03 (A)(1), Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

Board Meeting

Meeting date: November 25, 2025, 07:00 pm

Notes

Operations and Equipment Maintenance

- Operations are stable with key equipment repairs underway and monitoring systems being upgraded.
- **31 calls were answered without missing a single call this month**, reflecting strong operational readiness (05:02)
 - The family Halloween event at Saint schools was successful, enhancing community engagement.
 - An agreement is being developed with nearby districts to exchange personnel during the Wyoming season, improving resource sharing.
 - Rescue 2A1 is partially repaired with about \$7,000 of \$13,000 in fixes completed; remaining EGR system issues cause minor power loss and are scheduled for further repair.
 - Tender 21 is undergoing pump repairs in Tucson due to oil burning issues, with potential piston ring damage identified, though funding and timing for top engine rebuild remain uncertain.
- **Alex upgraded the pump lighting from halogen to LED and will order a water gauge**, improving equipment reliability and monitoring (10:32)
 - The power steering and coolant leaks on rescue vehicles are being addressed in ongoing maintenance.
 - The white service truck is being prepared for sale, with a confirmed buyer already interested.

Training and Certification Programs

- The EMT and advanced medical training programs are fully localized and expanding with clear timelines and participation.
- **The EMT class is now fully managed internally and will conclude by December 20th**, eliminating the need for offsite testing in Phoenix (10:46)
 - The Advanced EMT (AEMT) course starts on February 12th next year, hosted locally, with four members confirmed to participate.

- Paramedic training will begin with pharmacology and cardiology courses in summer, followed by clinical ride hours in fall, focusing exclusively on ambulance experience.
- The paramedic course costs **\$12,000 per person**, with books and materials included, while AEMT training costs **\$1,000 plus a one-time book purchase**.
- **Training will be supported by a SIM lab dummy for practical exercises**, enhancing hands-on skills and scenario-based learning (21:00)
 - Multiple instructors from various agencies will lead the AEMT course, ensuring quality education.
 - Alex emphasized requiring paramedic trainees funded by the district to commit to working locally to protect investment.

Medical Inventory and Equipment Support

- New digital systems and vendor negotiations aim to improve medical inventory tracking and equipment lifecycle management.
- **ESO's inventory module is now live, enabling electronic drug log checks and inventory tracking**, eliminating guesswork on expiration and orders (12:10)
 - This system integrates with existing medical lockers and helps maintain compliance and readiness.
 - Phillips notified that Tempest monitors sold to a third party will lose manufacturer support by 2030, prompting reimbursement discussions.
 - Alex is prepared to negotiate a counteroffer for reimbursement as initial values were too low, signaling ongoing vendor management efforts.

Grant Management and Financial Updates

- Grant follow-up and financial tracking are progressing, supporting ongoing funding and budgeting needs.
- **Pending DASHI grant funds are expected soon, with invoices totaling about \$13,500 to be reimbursed**, reducing out-of-pocket expenses (06:00)
 - Work is underway to submit National Fire Incident Database reports dating back to 2016, which will improve eligibility for future grants (14:30)
 - Workers compensation costs increased from about **\$1,400 last year to \$4,600 this year**, partly due to revised firefighter pay assumptions used in calculations.
 - Revenue from recent checks totaled approximately **\$140,000 last month**, though less than the prior year, indicating a need to monitor cash flow carefully.

Events and Community Engagement

- Planned events and community activities aim to strengthen team cohesion and public relations.
- **The district's annual depreciation dinner is scheduled for December 20th at 5:30 PM, with on-duty crews invited and sign-ups being organized (15:10)**
 - Additional food and beverages will be covered via grants to minimize costs.
 - Coordination with the PTO and local schools on community events continues to foster positive relationships.

Strategic Staffing and Future Planning

- Staff development and training commitments are linked to retention and investment protection strategies.
- **District members interested in AEMT training include Aiden, Alex, Brittany, and Michael, with potential funding from partner agencies, reflecting growing internal capability (19:12)**
 - Legal considerations around training sponsorship and work commitments will be explored to ensure compliance and retention.
 - Future agenda topics may include wildland training opportunities, though scheduling conflicts with advanced EMT classes could limit participation.

Action items

Alex Pope

- Follow up with Rhonda Drewer regarding DASHI grant fund allocation and next steps (06:50)
- Coordinate installation and rollout of hand tabby app with personnel (07:20)
- Schedule Rescue 2A1 return for EGR repairs after brush truck servicing completes (08:45)
- Order water gauge for pump installation on pumper truck (10:40)
- Finalize negotiations and submit counteroffer with Phillips regarding Tempest monitors reimbursement (12:10)
- Complete repairs on white service truck before posting for sale (13:45)
- Continue catching up on National Fire Incident Database reporting for prior years starting from 2016 (14:30)
- Contact State Land Division supervisor for wildfire personnel training opportunities before season starts (15:00)
- Organize sign-up sheets and logistics for district depreciation dinner on December 20th (15:15)

- Keep board updated on AEMT and paramedic class developments and participant commitments (19:10)
- Explore legal aspects and contracts to ensure employment of paramedic training recipients post-course (24:15)

Andrew Krebs

- Assist with coordination and oversight of EMT through paramedic courses and training logistics (10:45)